

Meeting Date: Tuesday 11th March 2025

Location: The Village Hall, Stibbard

Minutes of the Parish Council meeting held on the above date and venue.

| Present: | Also present: |
|---|---|
| <ul style="list-style-type: none"> • Cllr Bill Aldridge • Cllr Colin Clayton • Cllr Stephen Coomber • Cllr Tony Hender • Cllr Steve Mayes • Cllr Brian Taylor | <ul style="list-style-type: none"> • Nea Horsford – Clerk • Cllr Mike Hankins |

1. Welcome and receive apologies and reasons for absence

Steffan Aquarone MP sent his apologies in advance. Cllr Brian Taylor stood down as councillor due to ill health. The parish council wished Brian well and thanked him for all his hard work as a councillor.

2. To receive declarations of interest and consider any requests for dispensations

None received.

3. To approve the minutes of the Parish Council meeting held on 14th January 2025 and the extraordinary meeting on Monday 27th January

The minutes of the meeting held on Tuesday 14th January 2025 and Monday 27th February 2025, having been circulated, were taken as read, **AGREED**, and **SIGNED** by the chair.

4. Update from District and County Councillors

4.1. Steffan Aquarone MP's report

No report.

4.2. Cllr Hankins' report

Available on the website.

5. Public Participation

None.

6. To discuss / respond to correspondence received

6.1. Potholes on the Fakenham Road the parish council confirmed that some of the potholes are very deep. **ACTION** clerk to report, however, it was noted that all residents are able to report potholes via Norfolk County Council website.

6.2. Molehills on playing field the clerk confirmed she had spoken to the Tops Garden Services for advice and they suggested scarifying the field would be better than putting a roller of it.

6.3 North Norfolk Local Plan Examination Cllr Bill Aldridge would try to attend the meeting and report back.

7. To discuss any planning applications received or approved since the last meeting

None received.

8. Finance

8.1. To note the bank reconciliation

The council **NOTED** the bank reconciliation (made in advance of the meeting).

Minutes Approved by: _____

Date: _____

Stibbard Parish Council – Minutes

8.2. To note year to date V budget

The council **NOTED** the year-to-date v budget (made in advance of the meeting).

8.3. To agree the payment list and ratify authorised payments since the last meeting

The council **AGREED** the payments and are available on the website.

8.4. Agree on another bank signatory at Barclays Bank

Cllr Hender agreed to become a signatory. **ACTION** the clerk to advise Barclays.

8.5. To agree the Internal Auditor for 2024/2025

It was **AGREED** to appoint Di Dann as the Internal Auditor for 2024/2025.

9. To receive updates on the following:

9.1 Village sign, brick plinth and plaque

ACTION Cllr Aldridge to chase a quote from Buntings.

9.2 Playground fencing

No update, keep chasing, the clerk confirmed the residents of the Old School have been contacted by the Diocese with regards to the fencing.

9.3 Speed Gates

Still no firm news for an installation date. **ACTION** clerk to chase.

9.4 Emails and new website

Most of the councillors are now using their .gov.uk email addresses. It was **AGREED** pay NALC to transfer the website over into .gov.uk format.

10. To receive an update from Cllr Coomber and Cllr Clayton on the Biodiversity Policy and agree and action plan

Cllr Coomber would like to have a map of the village to note all the various future biodiversity projects and the various wildlife and plants of significance. Cllr Coomber has designed a prototype bat box that can be sold to residents to build a fund for biodiversity. Residents could also sponsor various bat and hedgehog boxes to go be placed within the park and other public areas. **ACTION** clerk to consider how this could be presented to the village and how it would work with pricing etc.

11. To receive an update on the proposed plans for the renovation of the War Memorial.

It was **AGREED** to award the renovation contract to Eckett Construction and start the works as soon as possible.

12. To consider the VE Day 2025 celebrations and laying a wreath.

It was **AGREED** to ask Susan Clayton to make a natural wreath for VE Day and Cllr Clayton will lay the wreath on behalf of the village. **ACTION** The clerk to contact the church and the village hall to see if they have any planned celebrations.

13. To agree and sign the lease for the Stibbard playground from the Diocese.

The clerk confirmed that she was still waiting for the new lease, but had been informed the yearly lease had risen to £200 per annum.

14. To receive an update from the clerk regarding the possibility of drawing up a Neighbourhood Plan.

After much discussion, it was felt that the plan would cost a lot of time and money and until devolution had been confirmed there did not seem any point. It was **AGREED** not to go ahead with a Neighbourhood Plan for now and to take off the agenda.

15. To discuss the amount of litter in the village, a possible litter pick and the implementation of bins at the bus stops on the A1067.

The litter problem appears to have got progressively worse within the village and there are many residents that are regularly collecting litter. The clerk had obtained the following costings: £590 to purchase a bin and £153.40 per year to empty. It was **AGREED** as this was not in the budget for 2025/26, to make a note of it for the next financial year.

ACTION Cllr Coomber to organise a village litter pick, and the clerk to put on the agenda for future months.

Minutes Approved by: _____

Date: _____

Stibbard Parish Council - Minutes

16. Items that have arisen since the publication of the agenda – for information only, to be included in the next agenda.

- Village litter pick
- Bio Diversity
- Village sign plinth
- Speed gates

17. To note the date of the next meeting will include the Annual Parish Meeting on the 13^h May 2025 at 7pm.

Meeting closed at 20.22pm.

Minutes Approved by: _____

Date: _____