

STIBBARD PARISH COUNCIL
Minutes of the Parish Council Meeting held on
Tuesday 1st June 2021 at 7pm via Zoom

Present: Cllr Elaine Banham-Seed (Chair), Cllr Elaine Bennett, Cllr Tony Hender, Cllr Lee, Cllr Bill Aldridge, Cllr Lee Richards

Also present: Nicola Ledain, clerk,

- 1. Welcome and to consider apologies and reasons for absence**
 - 1.1 Apologies received from Cllr Piers Reinhold
- 2. Declarations of Interests and Requests for Dispensations**
 - 2.1 No interests were declared.
3. Election of Chair
Cllr Elaine Bennett was duly elected.
- 4. Minutes**
 - 4.1 The minutes of the meeting held on 26 January 2021 were agreed
- 5. Matters Arising**
 - 5.1 The footpath signs were still outstanding and needed replacing along with the style. The clerk would chase.
 - 5.2 Toby Harmer would also be contacted about the field and making it accessible to walk around.
- 6. Report from District and County Councillors**
 - 6.1 Reports were received from the County and District Councillors in their absence.

Public Participation

The members of the public asked if an article could be placed the parish magazine, which was agreed. They also asked about progress with the research on Walsingham Way.

- 7. Election of vice-Chair**
Cllrs Tony Hender and Bill Aldridge were duly elected as vice-Chairs.
- 8. Correspondence**
None had been received.
- 9. To discuss any planning applications received**
 - 9.1 There were no new planning applications.
- 10. To receive the recently circulated crime report**
 - 10.1 The crime report was NOTED.
- 11. Insurance Premium**
The insurance premium was AGREED.

Chairman _____

12. Policies

12.1 The Council AGREED the standing orders and financial regulations.

13. A1067 'Surveyor's Pit'

13.1 Cllr Reinhold had spoken to James Ashworth regarding the owner of the pit, who confirmed that as far as he could remember, it was the Parish Council that owned it. This needed to be confirmed by the Land Registry and this would be investigated.

14. Playground Equipment and gate

14.1 The Council AGREED the work on the playground gate by Peter Martin.

15. Update on Parish Partnership Scheme

The Council had been unsuccessful with their bid for a new bus shelter but would apply again if the scheme ran in 2021/2022.

16. Financial Matters

16.1 The financial report would be circulated to Councillors.

16.2 The following payments were agreed;

Clerk's Salary: Clerk's Salary: Feb, March, April, May, June = £93.75 plus £21.66 expenses = £115.41 x 5 = £577.05

16.3 The end of year accounts were received.

16.4 The internal auditor report was received.

16.5 It was AGREED that the Council was exempt from submitting part 2 of the AGAR to PKF Littlejohn and to sign the Certificate of Exemption for 2020/21 as both receipts and payments for the year were under £25,000

17. AOB

17.1 The hedging in the play area which was destroyed by CGM had not been replaced. The Chair would speak to them.

17.2 There were four telegraph poles being used as bollards on the corner of Fakenham Road.

17.3 The phone box needed repainting and quotes would be sought.

17.4 The hedge needed cutting leading up to the old house. The Chair would ask Neville.

17.5 Cllr Clayton would investigate into the fence opposite the school.

17.6 The stream in the playground was phase 2 of the play area project and discussions needed to start around what was required to be able to do it in Autumn.

18. Items for next agenda

To be confirmed

18. Date of the next meeting

Tuesday 13 July 2021

Meeting ended at 9pm

Chairman _____