

**Meeting Date:** Tuesday 10<sup>th</sup> January 2024

**Location:** The Village Hall, Stibbard

Minutes of the Annual Parish Council meeting held on the above date and venue.

| <b>Present:</b>  | <b>Also present:</b>  |
|--|---|
| <ul style="list-style-type: none"> <li>• Cllr Bill Aldridge (BA)</li> <li>• Cllr Colin Clayton (CC)</li> <li>• Cllr Stephen Coomber (SC)</li> <li>• Cllr Tony Hender (TH)</li> <li>• Cllr Steve Mayes (SM)</li> <li>• Cllr Brian Taylor</li> </ul> | <ul style="list-style-type: none"> <li>• Nea Horsford – Clerk (NH)</li> <li>• Mike Hankin District Councillor</li> <li>• Six members of the general public</li> </ul> |

1. **To receive apologies and reasons for absence** Apologies received from Cllr Stefan Aquarone
2. **To receive declarations of interest and consider any requests for dispensations** Cllr Mayes and Cllr Aldridge declared their interest in planning application RV/23/2722 Kings Cottage as they are neighbours.
3. **To approve the minutes of the Parish Council meeting held on the 13<sup>th</sup> November 2023** The Parish Council **APPROVED** the minutes and the Chair signed them as a true and accurate record.
4. **Consider the co-option of a Councillor to fill a vacancy** The Chair confirmed there is a vacancy on the Parish Council. The co-option was **POSTPONED** until the next meeting.
5. **To report progress on items not on the agenda from the previous meeting (clerk's report)** nothing to report
6. **Update from District and County Councillors**
  - a) Cllr Hankin spoke about the leaflet from NNDC regarding the housing crisis. It was felt that the postal services within the village had improved. There is a new District Councillor due to retirement called Andrew Fletcher. NNDC are pressing Anglian Water for more transparency regarding water quality monitoring. Fakenham have a new leisure and sports hub worth £11m. Ryburgh Parish Council are having another election due to all bar one of their Councillors and clerk resigning. NNDC will step in until new Councillors are elected.
  - b) Cllr Aldridge read out Cllr Aquarone's report to be published on the website

Minutes Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

# Stibbard Parish Council – Minutes

## 7. Public Participation

a) **Member of the public no 1:** the flooding in the village on 5<sup>th</sup> January was widespread, but was particularly prevalent in Moor End. The residents luckily had their own water pump and managed to reduce the damage to property and gardens with sand bags. It was **AGREED** that the residents would email the clerk with the issues and possible suggestions as to a way to resolve the flooding issues and the PC would try support. It was **NOTED** that the clearing of ditches and highways maintenance is the responsibility of the landowner and the County Council.

b) **Member of the public no 2:** spoke about the frustrating on-going issues with flooding and sewage in Moor End. Over the last six years, both Anglian Water and Highways have been contacted and has been met with a distinct lack of interest. It was **AGREED** that the Parish Council would support the residents in any way they can. **ACTION** the clerk will contact various organisations to see if this matter could be resolved.

8) **To discuss/respond to any correspondence received** CPRE have emailed a clause to be added into the current light pollution planning policy. It was **AGREED** that the outside lighting clause should be added and **AGREED** in the meeting in March.

### 9) To discuss the following Planning Revised Application

RV/23/2722 Kings Cottage, Fakenham Road – no objections.

10) **Speed update** Cllr Aldridge thanked Mr Ashworth for the permissive path and gate to the bus stop. The grant for the four speed gates has been applied for via the Parish Partnership Scheme and we should hear if we have been successful in March. The clerk has spoken to Cllr Aquarone about the lack of a safe route to the bus stop. Cllr Aquarone was able to discuss it with Cllr Plant (Cabinet Member for Highways, infrastructure and transport for Norfolk County Council) at a full Council meeting and Cllr Plant has offered to look at it personally to see if there is a resolution. The clerk is waiting to hear further news about the visit.

### 11) The following Standing Orders and Procedures have been DEFERED until the next meeting

- a) Risk Management policy
- b) Lone worker Policy

Minutes Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

# Stibbard Parish Council – Minutes

- c) General Data Protection Regulation Policy
- d) Information Audit
- e) Discuss Standing Order Protocol

**12) 80<sup>th</sup> D Day Celebrations 6<sup>th</sup> June 2024 update** Cllr Mayes has researched the beacons for the D Day celebrations and with the cost of the beacon and the need for at least 12 fire marshals present, it seemed an impossible task for a small village PC. It was **AGREED** not to go ahead with a beacon.

**13) Flooding Risks** Cllr Mayes and Cllr Coomber have written a report on potholes, overgrown ditches and flooding issues within the village and have this was sent to Highways in Aylsham. Cllr Hender has obtained permission to clear the ditch behind the Methodist Church as this is overgrown and is now in the process of setting up a working party to clear it. **ACTION** the PC will support with any correspondence to Anglian Water, Highways, land owners and to set up a working party to clear relevant ditches.

**14) To discuss a paper recycling point** the Clerk was researching ways to generate funds for the village and had been recommended a paper recycling point. The PC felt residents would not support this and just use their household recycling. **ACTION** the Clerk to run a poll on Facebook and to do more research.

**15) To Discuss a possible lock on the top playing field** it was **AGREED** to purchase a numeric lock and chains

**16) To receive updates on the following:**

- a) **Village Sign** the quote of £2,400 from Tony Winterbourn Blacksmith was **AGREED**
- b) **Playground fence** we are still waiting for the Diocese to confirm they are dealing. **ACTION** Clerk to chase again
- c) **Playground and Trees** the Clerk confirmed the playground works have now been completed and hopefully the grass will start growing when the weather warms up. The tree works will be on hold until there are funds available.

**17) Update on planters for Iron Man from Cllr Clayton** it was **AGREED** there will be a budget of £300 for planters and flowers for the Iron man. **ACTION:** Cllr Clayton to obtain quotes for recycled plastic tubs

**18) Councillor Training** it was **AGREED** to **DEFER** all training until next financial year

Minutes Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

# Stibbard Parish Council – Minutes

## 19) Financial Matters

- a) **Bank balance** was agreed at £ 2,964.12. The Clerk confirmed there is £880 VAT to be reclaimed
- b) **Payments** were **APPROVED** (see attached)
- c) **Discuss and approve 24/25 budget and precept** the budget was unanimously approved and the precept for 24/25 was set at £18,000 Band B & D charge £126.76

## 20) Items that have arisen since the publication of the agenda – for information only and to be included in the next agenda

- a) Trees on Guist Bottom Road
- b) Flooding
- c) Stibbard plinth on Iron Man

## 21) Next meeting Tuesday 12<sup>th</sup> March 2024

Meeting closed at 8.43pm

Minutes Approved by: \_\_\_\_\_

Date: \_\_\_\_\_