

Meeting Date: Thursday 11th May 2023 **Location:** The Village Hall, Stibbard

Minutes of the Annual Parish Council meeting held on the above date and venue.

Present:	Also present:
<ul style="list-style-type: none"> • Cllr Bill Aldridge (BA) • Cllr Colin Clayton (CC) • Cllr Stephen Coomber (SC) • Cllr Tony Hender (TH) • Cllr Steve Mayes (SM) 	<ul style="list-style-type: none"> • Nea Horsford – Clerk (NH) • One member of the public

1. **Apologies and reasons for absence** apology received from County Cllr Steffan Aquarone. It was noted we haven't heard from the new District Cllr yet.
2. **Election of Chairman** Cllr Bill Aldridge was duly elected for the ensuing year.
3. **Declaration of Interest and Requests for Dispensations** none.
4. **Election of Vice-Chair** Cllr Tony Hender was duly elected for the ensuing year.
5. **Minutes** the minutes from 7th March 2023 were agreed and signed by the chair
6. **Progress on items not on the agenda from the last meeting (Clerk's report)** the Clerk had spoken to the Police and school regarding speeding and parking.
7. **Update from District and County Councillors** County Cllr Aquarone's report was received and noted
8. **Public Participation** none
9. **To discuss / respond to correspondence received**
 - a) We had received a complaint about public footpaths, they are overgrown and impassable in places. The District Council deals with footpaths
 - b) The Ditch Warden has been in correspondence with IDB regarding the flooding within the village, particularly along Wood Norton Road. It was noted the Parish Council would help and support where possible, however, this could be a matter for County or District Council.
 - c) With last year's wild fires, the Parish Council were asked to investigate a village evacuation plan. The clerk confirmed she has left a message with Civil Contingencies Department and will report back.

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10. Planning applications none received

11. North Elmham Proposed New Town it was agreed that the PC were against the proposed New Town in North Elmham.

12. Playground inspection and agree new committee ROSPA inspection is booked for June and Nea Horsford will check the playground weekly as required by the Insurance Company. Cllr Coomber will help out with checks where required.

13. To receive updates on the following:

a) **Village Sign** the school have been working really hard on pictures and will have them all completed by the 26th May.

b) **Playground Fencing** we are still waiting for the Diocese to confirm they are dealing. Clerk to chase.

c) **Roz Newman Plaque** Cllr Clayton will fix the sign on the Iron Man this week

d) **Field by the church** reports from Norfolk Wildlife Trust and Barley Wilson have been received. To go on July's Agenda to discuss further. Hedge to be trimmed in the Autumn.

e) **Village Speed Gates** it was agreed to go ahead with the village speed gates, finances and grant permitting.

14. Financial Matters

a) The internal audit undertaken for year ending 31st March 2023 was agreed

b) The Governance statement for 2022/23 (AGAR Form 3) was agreed

c) The accounting statement for 2022/23 (AGAR Form 3) was agreed

d) Note the date of the notice of the public rights – Monday 15th June 2023 to Friday 14th July 2023

e) Financial statement for 2023/24 agreed

f) Payment and receipts list agreed. Bank account as at 1st April 2023 £6,514.47 and savings £1,658.70.

g) Signatories for the bank account agreed

h) Asset Register agreed

15. Standing Orders and Financial Regulations were agreed

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16. Any other business

a) An abandoned truck with a flat tyre in the church carpark has been there for a couple of weeks.

b) Sadly, the bus stop has already been vandalised with the timetable box being pulled off. Cllr Clayton has collected the box and will store it as the bus company are refusing to issue a timetable. Clerk to request a timetable again.

c) There are a few low hanging branches in the playground and by the bus stop. Quotes will need to be obtained for their removal in the Autumn.

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