

# Stibbard Parish Council – Minutes



**Meeting Date:** Monday 23<sup>rd</sup> June 2025    **Location:** The Village Hall, Stibbard

Minutes of the Stibbard Parish Council meeting held on the above date and venue.

Present:	Also present:
<ul style="list-style-type: none"><li>• Cllr Bill Aldridge</li><li>• Cllr Colin Clayton</li><li>• Cllr Stephen Coomber</li><li>• Cllr Tony Hender</li></ul>	<ul style="list-style-type: none"><li>• Nea Horsford – Clerk</li></ul>

## 1. To receive apologies and reasons for absence

Apology received from Cllr Mayes.

## 2. To receive declarations of interest and consider any requests for dispensations

None received

## 3. To approve the minutes of the Parish Council meeting held on the 13th May 2025

Parish council **APPROVED** the minutes and the chair signed them as a true and accurate record.

## 4. Public Participation

There were no questions from the public

## 5. Finance.

### 5.1. Agree the Internal Audit undertaking for the year ending 31<sup>st</sup> March 2025.

The Internal Audit was discussed and **AGREED**.

### 5.2. Agree the signing of the Exemption Certificate for 2024/2025.

The Exemption Certificate was **AGREED** and the chair and clerk signed on behalf of the council.

### 5.3. Agree the Governance Statement for 2024/2025 (AGAR Form 2).

The Governance Statement was **AGREED** and the chair and clerk signed on behalf of the council.

### 5.4. Agree the Accounting Statement for 2024/2025 (AGAR Form 2).

The Accounting Statement was **AGREED** and **AUTHORISED** the signing of the document.

### 5.5. To note the date of the date of the Notice of Public Rights.

The date of the Notice of Public Rights was **NOTED** and this year will be from 30<sup>th</sup> June 2025 until the 8<sup>th</sup> August 2025.

### 5.6. Agree the Financial Statement for 2025/2026.

The Financial Statement was **AGREED**.

### 5.7. To approve the payments list (sent in advance).

Minutes Approved by: \_\_\_\_\_

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The payments list was **APPROVED** and **SIGNED**.

**5.8.** To approve the Bank Balance and Bank Reconciliation (seen in advance).

The Bank Reconciliation was **APPROVED** and the bank balance as at 23<sup>rd</sup> June 2025 is **£9,047.70**.

**5.9.** To receive an update from Cllr Hender on the signatories for Barclays Bank.

Cllr Hender has the forms and it will be sorted by the meeting in July.

**6. To discuss any planning applications received or approved since the last meeting.**

**PF/25/0259 The Wain, Bells Lane, NR21 0EW** demolition of barn and erection of garage / workshop / storage building. **REFUSED**

**PF/25/0061 Churchland Cottage, Fulmodeston Road, NR21 0LT** conversion and extension of attached garage to provide additional living space, and erection of detached carport and storage.

**7. Items that have arisen since the publication of the agenda – for information only, to be included on the next agenda.**

Litter bins  
Bridge built behind the Iron Man  
Noisy Moped  
Ditch erosion  
Speed Gates

**8. To note the date for the next meeting on Tuesday 22nd July 2025.**

**Meeting closed at 7.15pm**

Minutes Approved by: \_\_\_\_\_

Date: \_\_\_\_\_