

Meeting Date: Wednesday 13th September 2023

Location: The Village Hall, Stibbard

Minutes of the Annual Parish Council meeting held on the above date and venue.

Present:	Also present:
<ul style="list-style-type: none"> • Cllr Bill Aldridge (BA) • Cllr Colin Clayton (CC) • Cllr Stephen Coomber (SC) • Cllr Tony Hender (TH) • Cllr Steve Mayes (SM) 	<ul style="list-style-type: none"> • Nea Horsford – Clerk (NH) • Four members of the general public

1. **Apologies and reasons for absence** apologies received from Cllr Steffan Aquarone and Cllr Mike Hankin
2. **Declaration of Interest and Requests for Dispensations** Cllr Coomber would like to abstain from planning permission discussion regarding PF/23/1813
3. **Minutes** the minutes from Tuesday 11th July were **agreed** and signed by the Chair
4. **Progress on items not on the agenda from the last meeting (Clerk’s report)**
 - a) Clerk attended NNDC Town & Parish Engagement Forum and reported in the key discussion points which were mainly about planning.
5. **Update from District and County Councillors**
 - a) District Cllr Mike Hankins emailed in his report which will be put on the Stibbard PC Website
 - b) Waiting for Cllr Steffan Aquarone’s report.
6. **Public Participation**
 - a) **Member of the public no 1:** was impressed on how good the playground and surrounding green areas looked. The music from the FM23 Sennowe Park rave was at an unacceptable level and a 5am finish was not appropriate for the weekend. Cllr Aldridge and clerk confirmed there had been other complaints via Facebook, emails and phone calls.
 - b) **Member of the public no 2:** asked if the PC had any objection to a carol singing event possibly on the same evening as the Jingle and Mingle. The PC have **no objections** and would price up temporary Christmas lights to decorate the bus stop canopy in the centre of the village.

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- c) **Member of the public no 3:** the new bus stop to Fakenham is a welcome addition to the village, however, there isn't a safe route to walk to the bus stop. The buses run as late as 11pm, but it isn't safe to walk along the road and the permissive path is overgrown. It was noted we had received other emails with the same issues. The PC are going to explore a couple of ideas and report back next meeting.
- d) **Member of the public no 4:** flooding in the village is of concern. There are parts of the stream being cleared and parts not being cleared. The Clerk was asked to put a gentle reminder in the Clerk's Report asking people to make sure they keep their parts of the stream clear so the water can run through. Cllr Hender had a meeting with the Ditch Warden and the Assistant Flood Officer NCC on Tuesday to discuss this matter. The Clerk is to speak to Highways and request the Rangers inspect the drains on the Wood Norton Road. Clerk to report back to the member of the public.

7. To discuss / respond to correspondence received

- a) **CANT – North Elmham** nothing more to discuss

8. Planning applications

RV 23/1504 Old Grove Farm, Guist Bottom Road - **approved**

PF 23/1547 Kings Cottage Barn, Fakenham Road – **neither approve or support as plans are minimal**

PF 23/1318 Clay Barn change of use into holiday cottage – **neither approve or support as plans are minimal**

3 The Glebe – **appeal dismissed**

PF/23/1813 Orchard Cottage, Fulmodeston Road – drop kerb for vehicular access – **no objections**

9. **Permissive Path to bus stop** Cllr Aldridge, Cllr Clayton and Cllr Coomber to investigate a safer route

10. **2024 Sprin Bulb Giveaway** Cllr Aldridge met with Barley Wilson and confirmed the PC are not responsible for the wild meadow on the A1067. Barley wants to help make a pollinator pathway from Great Ryburgh to Stibbard and asked the PC to help with a bulb giveaway. It was **agreed** that the PC would donate £50 towards bulbs to be given out at the Art Exhibition on the 7th October 2023.

11. **Clerk's hours** it was unanimously **agreed** that the clerk's hours are to be raised to 8 hours a week to keep up with the current work load. This will be effective from 1st October 2023.

12. The following Standing Orders and Procedures were agreed

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- a) Planning and night skies
- b) Social Media
- c) Complaints Procedure

13. 80th D Day Celebrations 6th June 2024 update on the Agenda for November

14. Sennowe Park Complaints a complaints letter will be written by the PC regarding the noise pollution and requesting the village receives notice of any future events

15. Playground update ROSPA inspection was completed in July and there a couple of items that need addressing. Action Play and Leisure and are doing most of the items and the clerk is getting a quote for the releveling of the Up and Over and the Mushrooms. We are still waiting for the quotes for the tree trim.

16. To receive updates on the following:

- a) **Village Sign** the final design has been approved and Cllr Coomber said the cost would be £2,200 which has been **agreed** by the Council and the sign should be ready for Spring 2024
- b) **Playground fencing** we are still waiting for the Diocese to confirm they are dealing. Clerk to chase again
- c) **Field by the church** field to be kept tidy to ensure no more bonfires
- d) **Village Speed Gates** the clerk could do with a few more opinions on the speeding, but will start the process of the funding.

17. Financial Matters

- a) Bank balance was agreed at £6,171.50
- b) Payments agreed (see attached)

18. Items that have arisen since the publication of the Agenda – for information only and to be included in the next Agenda Cllr Hender's meeting with the Ditch Warden and Assistant Flood Officer NCC. Clerk to speak to highways regarding the clearing of drains and contact Ditch Warden

19. Any other business none

20. Items for next agenda war memorial

21. Next meeting Tuesday 12th November 2023

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