

Clerk and RFO : Nea Horsford Chair: Bill Aldridge Vice Chair: Tony Hender  
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You are summoned to a Meeting of Stibbard Annual Parish Council on Tuesday 14<sup>th</sup> May 2024 at 7pm in Stibbard Village Hall. The press and public are welcome to attend this meeting.

*Nea Horsford*

## **A G E N D A**

### **ANNUAL PARISH COUNCIL MEETING (APCM)**

- 1. Election of Chair for 2024/2025 – sign the Declaration of Office**
- 2. Welcome and receive apologies and reasons for absence**
- 3. Election of Vice Chair for 2024/2025 - sign the Declaration of Office**
- 4. To receive declaration of interest and requests for dispensations on any Agenda items.**
- 5. To approve the minutes of the following meeting held on 12<sup>th</sup> March 2024**
- 6. Update from District and County Councillors**
  - 5.1 Cllr Stefan Aquarone
  - 5.2 Cllr Mike Hankin
- 7. Public Participation** - An opportunity for members of the public to raise questions or concerns
- 8. To discuss / respond to correspondence received**
  - 8.1) Letter from Field Manoeuvres regarding the three day festival in August
- 9. To discuss any planning applications received or approved since last meeting**
- 10. To discuss and decide on the future Stibbard Playground Committee**
- 11. To discuss the maintenance of the grounds and ditch of the Iron Man and War Memorial**
- 12. To discuss the Stibbard plinth on the Iron Man**
- 13. To discuss the purchase of a wreath from the Reepham Scout Group**
- 14. Update on the Flood Working Party from Cllr Hender**
- 15. To discuss the possibility of Dog Mess Bin in Moor End**
- 16. To receive updates on the following**
  - a. Village sign and installation
  - b. Playground fencing
  - c. Speed gates
- 17. To discuss the maintenance of the Telephone Box**
- 18. Update on planters for Iron Man from Cllr Clayton**

**19. Financial Matters.**

- a. Agree the internal audit undertaking for year ending 31<sup>st</sup> March 2024
- b. Agree the signing of the Exemption Certificate for 2023/24
- c. Agree the Governance statement for 2023/24 (AGAR Form 2)
- d. Agree the accounting statement for 2023/24 (AGAR Form 2)
- e. To note the date of Notice of the Public Rights
- f. Agree the financial statement for 2024/25
- g. To approve the payments list
- h. Bank balance and Bank Reconciliation (received in advance)
- i. To approve the Asset Register

**20. Items for that have arisen since the publication of the agenda – for information only, to be included on the next agenda.**

**21. To note the date for the next meeting on the 9 July 2024 at 7pm**