

Meeting Date: Tuesday 9th July 2024

Location: The Village Hall, Stibbard

Minutes of the Annual Parish Council meeting held on the above date and venue.

Present:	Also present:
<ul style="list-style-type: none"> • Cllr Bill Aldridge • Cllr Colin Clayton • Cllr Stephen Coomber • Cllr Tony Hender • Cllr Steve Mayes 	<ul style="list-style-type: none"> • Nea Horsford – Clerk • 2 members of the general public

1. Welcome and receive apologies and reasons for absence

Cllr Mike Hankins and Cllr Brian Taylor sent their apologies in advance.

2. To receive declarations of interest and consider any requests for dispensations

None received.

3. To approve the minutes of the Parish Council meeting held on the 14th May 2024

Parish Council **APPROVED** the minutes; however, they will be signed by the chair in the next meeting.

4. Update from District and County Councillors

4.1. Cllr Aquarone's report

None received due to election

4.2. Cllr Hankins' report

Available on the website.

5. Public Participation

Member of the public thanked the parish council for removing the vegetation from stream alongside the Chapel. The annual vegetation growth is an issue and they offered to trim it with a strimmer on an annual basis to keep the stream flowing. The stream requires a framework to maintain the flow of the stream and asked if the parish council could open up a dialogue with the church with perhaps a view to setting up a Flooding Working Party.

6. To discuss / respond to correspondence received

6.1. Parish Partnership Grant Scheme

The clerk asked the parish council if they wanted to consider applying for any grants. It was **AGREED** to put this on the Agenda for September.

7. To discuss any planning applications received or approved since the last meeting

None received.

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8. Finance

8.1. To note the bank reconciliation

The council **NOTED** the bank reconciliation (made in advance of the meeting).

8.2. To note year to date V budget

The council **NOTED** the year-to-date v budget (made in advance of the meeting).

8.3. To agree the payment list and ratify authorised payments since the last meeting

The council **AGREED** the payments and are available on the website

8.4. To note any income since the last meeting

None received.

9. To discuss the ROSPA report for Stibbard Playground and decide on an action plan for repairs

The clerk had discussed the repairs with Action, Play and Leisure and they suggested it would be advisable for a handyman to do them as the cost would be quite high through them. The parish council **AGREED** to search for a handyman to do the repairs asap. **ACTION** Cllr Aldridge to ask a local handy man he knows and the clerk to find out costs etc.

10. To discuss and agree on a schedule for the dog mess bin collection

It was **NOTED** that a large new dog mess bin has now been installed in Moor End and will be emptied every week. It was **AGREED** to monitor how full the bins are over the summer with the possibility of reducing the bins in Moor End and Guist Bottom Road to a bi-weekly empty. **ACTION** The clerk to speak to NCC to see if it possible to reduce only 2 of the 4 bins and or ask for larger bins.

11. Update on the Flood Conference from Cllr Hender and Cllr Taylor

Cllr Hender stated that the Flood Conference had been very useful and the importance of residents keeping the ditches on their properties clear of vegetation. A full report is on the website.

12. To discuss and approve the Grit Bin Audit locations

There are five grit bins in the village and all are owned by the parish council. **ACTION** clerk to report back to NCC and update the insurance and Asset Register accordingly.

13. An update from Cllr Taylor regarding the Sennowe Park Field Manoeuvres Presentation from Cllr Taylor

In Cllr Taylor's absence the clerk updated the council in what she understood from a previous discussion with Cllr Taylor. The festival is to proceed with live music until 12am and recorded music until 4am, 2am on Sunday. The organisers have said they are going to put the speakers back into the original position to avoid the noise experienced last year. The clerk felt that Stibbard residents should at least be offered free tickets for the inconvenience of the up-and-coming weekend. **ACTION** Clerk to contact organisers.

14. To receive updates on the following:

14.1 Village sign and installation

Cllr Aldridge confirmed the sign is being stored at Buntings and should be installed in September once everything has been signed off by NCC.

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14.2 Playground Fencing

ACTION Clerk to keep chasing

14.3 Speed Gates

ACTION Clerk to contact Cllr Aquarone's office to confirm the promised grant.

15. To discuss maintenance of the telephone box

The parish council thanked Cllr Clayton for the repairs on the telephone box. It was **AGREED** that Cllr Clayton would paint the telephone box once the clerk had confirmed the paint colour and make.

16. To discuss the Biodiversity Policy and consider what the parish council can do to conserve and enhance biodiversity within the parish and agree and action plan

It was **AGREED** to postpone the discussion on Biodiversity until the next meeting. However, Cllr Coomber, Cllr Hender and Cllr Clayton agreed to form a Biodiversity Group and to report back at the next meeting.

ACTION clerk to resend Biodiversity details to all councillors.

17. Agree the following policies

17.1. Financial Regulations 2024

AGREED and **SIGNED**

17.2. Biodiversity Policy

POSTPONED until next meeting as more work was required (see point 16).

18. To discuss and agree the possibility of a .gov website and email from NALC

It was **AGREED** to proceed with a .gov website and email addresses from NALC.

19. To discuss and agree the dates for Autumn playground tree cutting

Tree cutting was mentioned in the ROSPA report and it was **AGREED** to commence with the tree cutting in September **ACTION** the clerk to obtain two more quotes and check the existing quote is still valid.

20. To discuss the proposed plans for the cleaning and renovation of the War Memorial

The clerk confirmed she had spoken to NCC regarding the plans to renovate the War Memorial and no permission was required. **ACTION** Cllr Coomber to email proposals to the clerk and Cllr Clayton to obtain three quotes.

21. To agree Councillor Training from NPTS

Finding a date when everyone is free might be difficult due to work commitments, so it was **AGREED** that Cllr Aldridge would look at when he was free and go from there. **ACTION** Cllr Aldridge to email proposed dates and times to everyone and the clerk to check prices.

22. To agree meeting dates for 2025

The following dates were agreed for 2025: 14th January, 11th March, 13th May (including APM), 8th July, 9th September and 11th November with a start time of 7pm. **ACTION** clerk to book village hall.

23. Items that have arisen since the publication of the agenda – for information only, to be included on the next agenda

Parish Partnership

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Footpaths
Bus stop route.

24. To note the date of the next meeting on the 10th September 2024 at 7pm.

Meeting closed at 8.15pm.

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