

**Meeting Date:** Wednesday 21<sup>st</sup> September 2022 at 19:00

**Location:** The Village Hall, Stibbard

Minutes of the Stibbard Parish Council meeting held on the above date and venue.

Present:

- Cllr Bill Aldridge (BA)
- Tamsin Aldridge (TA) temporary clerk
- Cllr Colin Clayton (CC)
- Cllr Stephen Coomber (SC)
- Cllr Tony Hender (TH)
- Cllr Lee Richards (LR)

Also present:

- District Cllr Vincent Fitzpatrick (VF)

## 1. Welcome and to consider apologies and reasons for absence

Apologies received from Elaine Bennett and Nicola LeDain

## 2. Declaration of Interest and Requests for dispensations

None

## 3. Minutes

The minutes of the meeting held on 13 July 2022 were agreed and signed by the chair

## 4. Matters arising on the minutes not included on the agenda (for information only)

None

## 5. Update from District and County Councillors

Report received from (VP) acknowledging all the work that had been done to show due respect to her Queen upon her death.

## 6. To discuss/respond to correspondence received

None received

## 7. To discuss any planning applications to consider

None received

## 8. Crime report

The crime report had been circulated by email and was noted.

## 9. Update from the Village Hall committee

Report given of village hall upkeep, communications going forward and plans for refurbishment by (TH)

## 10. To receive updates on the fencing of the playing field

There were more quotes to be sought and this would be discussed at the next meeting. ACTION(TH)

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## 11. To receive an update regarding the grass cutting and maintenance contract

(BA) explained that still waiting for grass cutting contractors pricing before any final decision can be made.

## 12. Church grounds upkeep and donation to electrical lighting fundraising

Discussed grounds upkeep and proposed donation with relevant personnel. ACTION(LR)

## 13. Repainting iron man

(BA) to further update and next meeting

## 14. Refurbishment of noticeboard

Refurbishment completed and signed off for payment

## 15. Discuss ROSPA report relating to playground inspection

No major concerns raised

## 16. Discuss bus shelter on Fakenham Road

Confirmed monies available Stibbard Parish Council to action immediately. ACTION(SC) and (CC)

## 17. To agree insurance premium

Agreed another year's public liability insurance with Gallaghers

## 18. Financial Matters

a) To agree the financial statement attached None received from clerk

b) To agree the following payments;

☑ Clerks salary: August and September = £93.75 plus £21.66 expenses =£115.41 x 2 = £230.82 plus £4.75 expenses for memory stick = £235.57

☑ CGM: Grass cutting £438 for 5 invoices

☑ Rospa – playground inspection report

☑ Public liability insurance: £839.60

☑ Supernova decorating; £510.00

## 19. Policies

The policies were deferred to the next meeting

## 20. Any other business

Discussed resignation of clerk Nicola LeDain and considered advertisement for replacement. ACTION (LR)

## 21. To agree dates for 2023 as follows:

Tuesday 10 January, Tuesday 14 March, Tuesday 9 May, Tuesday 11 July, Tuesday 12 September, Tuesday 14 November

## 22. To note date for the next meeting: Tuesday 8 November 2022

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